

Godrej Consumer Products Limited
Factory : U30, Industrial Area,
Malanpur, Bhind (M.P.) - 477 117.
Tel. : 07539-283 419/283 113
Website : www.godrejcp.com
Office : 447, Ravi Nagar,
Gwalior - 474 002.
Tel.: 0751-242 9446

GCPL/VK/AM/22-23

03/02/2023

Ms. Priyanka
464, Shanti Colony, Mainpuri Crossing
Etawah (U.P), Pin - 206001

Superintendent – Quality Control

Dear Mr. Priyanka,

With reference to the interview, you had with us we have pleasure in offering you the above position in our factory on the terms & conditions discussed with you at the time of interview. You are advised to join on or before 09th Mar 23 @ Malanpur Factory. This offer is subject to your being found medically fit.

Please return to us the duplicate copy of this letter duly signed by you as a token of your acceptance of this offer.

A detailed letter of appointment will be issued to you on joining us.

Yours faithfully,
For **GODREJ CONSUMER PRODUCTS LIMITED,**


(AVINASH MISHRA),
AVP – HUMAN RESOURCES



Personal Data		
Particulars	Basic details	Remarks
Location	Malanpur	
Name	Priyanka	
Grade	Superintendent	
Designation	Supttd - Quality Control	
Compensation Framework		
Components	Per Month	Per Annum
Basic (A)	5,000	60,000
HRA	6,750	81,000
Conveyance Allowance	3,550	42,600
Individual Performance Allowance	3,950	47,400
Canteen Allowance	1,900	22,800
Medical	250	3,000
Total (B)	16,400	196,800
Provident Fund	1,758	21,600
ESIC (Employer Cont.)	580	6,962
Gratuity Provisions	241	2,886
Retirals/Provisions (C)	2,579	31,448
Fixed Remuneration (A+B+C)	23,979	288,248
Collective PLVR *	1375	16,500
Individual PLVR *	1042	12,500
Performance Linked Variable Remuneration	2,417	29,000
Annual Cost to Company	26,396	317,248
Leave	PL - 21, CL - 7	

Amul

September 6, 2022

Mr Pankaj Babu
S/o Mr. Shyam Kishor, Vill-Alipur, PO Haidarpur,
, , India
Mobile: 8791789493

Letter of Offer

Dear Pankaj,

This has reference to your application and subsequent discussion with us.

We are pleased to offer you an appointment in our Organization for position of **Trainee Research Associate in Synthesis** based at **Greater Noida** on the terms and conditions as have been mutually agreed.

This offer is subject to you being found medically fit after proper medical examination and reference verification.

You will be issued a formal letter of appointment on your joining duties. You are advised to join us on or before **12 September 2022**. In case you fail to join your duties on the date mentioned, the management reserves the right to cancel your offer.

The compensation and benefits program applicable to your grade is enclosed for your reference. Please note your compensation is confidential matter between you and the company, and the company shall view any breach of confidentiality with utmost seriousness. The cost that will be incurred by the company on account of your joining or reimbursement to you by the company i.e. Relocation Expenses and Notice Pay Reimbursement will be recovered in the full in the event of your leaving the company before completion of 12 months of service in the company.

We welcome you to Jubilant Biosys Ltd and look forward to a happy association. Please sign the duplicate copy of this letter in token of your acceptance and return the same to us.

Thanking you,
For Jubilant Biosys Ltd

HEAD-BUSINESS HR

September 6, 2022

Dear Pankaj,

This refers to our letter of Offer dated 6 September 2022 for the position of **Trainee Research Associate in Synthesis** based at **Greater Noida**.

Please submit the following documents at the time of your joining:

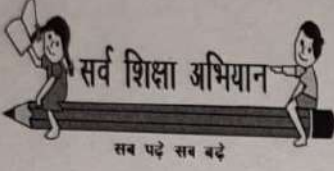
1. Photocopy of Date of Birth and all Educational qualification certificates.
2. Photocopy of Relieving letter of previous employer(s).
3. Offer of Appointment or latest increment letter and last 3 months' salary slips mentioning overall compensation.
4. Certificate for current year income and tax deducted by previous employer. (Optional)
5. One softcopy and four recent passport-size photographs with maroon background.
6. Photocopy of PAN Card, Aadhaar Card & UAN card.
7. Please ensure all KYC details in UAN i.e. Aadhaar, PAN and Bank details are digitally approved on EPFO website (www.epfindia.gov.in)
8. Please ensure your name, Father's Name & DOB should be same in PAN Card, Aadhaar Card & UAN card. Any mismatch of details to be corrected before joining & shared with TA SPOC
9. One signed cancelled cheque of existing savings bank account with name printed for KYC
10. Copy of Aadhaar Card of all members declared under the Mediclaim Policy/ESIC.
11. If you are holding your bank account in SBI/ICICI bank, please bring one cancelled cheque for salary processing. In case you do not have your account in any of these banks, the same will be opened at the time of joining.

Please bring all original certificates/ documents for verification.

For **Jubilant Biosys Ltd**

HEAD-BUSINESS HR

सहायक प्राथमिक अध्यापक नियुक्ति



Person Details

Name	ADARSH KUMAR
Father Name	SANTOSH KUMAR
Date Of Birth	10/08/1996
Gender	Male
Mobile	8272892332

School Allocation Details

Allocation Number	UP32ADA0211135117
District	AURAIYA
Block	AJITMAL
School Name	TADVA RANGIYA COMPOSIT
Alloted Date Time	11/2/2020 1:51:17 PM

This is computer generated receipt

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GCPL/VK/AM/23-24

12/05/2023

Mr. Anuj Kumar
Vill. & Post Umrain,
District Auraiya (U.P), Pin: 206252

Trainee Staff – Quality Control

Dear Mr. Anuj,

With reference to the interview, you had with us we have pleasure in offering you the above position in our factory on the terms & conditions discussed with you at the time of interview. You are advised to join on or before 15th May 23 @ Malanpur Factory. This offer is subject to your being found medically fit.

Please return to us the duplicate copy of this letter duly signed by you as a token of your acceptance of this offer.

A detailed letter of appointment will be issued to you on joining us.

Yours faithfully,
For **GODREJ CONSUMER PRODUCTS LIMITED,**


(AVINASH MISHRA),
AVP – HUMAN RESOURCES

Godrej



OSPP/ Form No.-1

Ref. No. OSPP/Offer Letter/2021-22

Date- 19-07-2021

Mr. Shyam Singh,
S/o Shri Ranveer .
426, Vidhya Vihar Colony, Bakewar,
Dist - Etawah, (UP.)

OFFER LETTER

Dear Mr. Shyam Singh,

With reference to your application and subsequent interview you had with us, we are pleased to offer you a position in our organization as per the details mentioned below: -

- Position Offered : **Officer - QC**
- Posting at : **Haridwar**

You are requested to sign & return the duplicate copy of this letter as a token of your acceptance. Your formal appointment letter will be issued to you once you resume your duties. The contents of your formal appointment letter have been explained to you during the interview. Please send us the copy of your resignation letter, duly accepted, by your present employer within seven days of your acceptance.

Please submit us the following documents at the time of your joining: -

- Copy of your **Resignation** letter with acceptance.
- Photographs (Passport size-06Nos).
- Copy of age proof certificate.
- Photocopies of educational & academic qualifications certificate.
- Last drawn salary slip.
- Relieving & Experience letter of current & previous employer(s).
- Address proof certificate.
- Medical fitness certificate.
- Proof of ID Driving License / Voter ID / Aadhar Card

You are advised to join **on or before 26/07/2021** after which this offer letter shall deemed **null**.

Wishing you a bright future with **Om Sai Pharma Pack**.

Thanking You.
For **Om Sai Pharma Pack**

Authorized Signatory

OM SAI PHARMA PACK

Regd. Office: C-1/30, Janakpur, New Delhi-110059

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GCPL/VK/AM/23-24

25/09/2023

Ms. Anisha Yadav
489, Saraswati Nagar,
Etawah (U.P)

Trainee Staff – Quality Control

Dear Ms. Anisha,

With reference to the interview, you had with us we have pleasure in offering you the above position in our factory on the terms & conditions discussed with you at the time of interview. You are advised to join on or before 30th Sep 23 @ Malanpur Factory. This offer is subject to your being found medically fit.

Please return to us the duplicate copy of this letter duly signed by you as a token of your acceptance of this offer.

A detailed letter of appointment will be issued to you on joining us.

Yours faithfully,

For **GODREJ CONSUMER PRODUCTS LIMITED,**


(**AVINASH MISHRA**),
AVP – HUMAN RESOURCES

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GCPL/AM/22-23

30/03/2023

Mr. Amardeep Singh
Vill. & PO Rampura, Jalaun (U.P)
Pin - 285127

Trainee Superintendent – Quality Control

Dear Mr. Amardeep,

With reference to the interview, you had with us we have pleasure in offering you the above position in our factory on the terms & conditions discussed with you at the time of interview. You are advised to join on or before 01st Apr 23 @ Malanpur Factory. This offer is subject to your being found medically fit.

Please return to us the duplicate copy of this letter duly signed by you as a token of your acceptance of this offer.

A detailed letter of appointment will be issued to you on joining us.

Yours faithfully,
For **GODREJ CONSUMER PRODUCTS LIMITED,**

AVINASH MISHRA
AVP – HUMAN RESOURCES

The Godrej logo is written in a stylized, cursive font. The letters are in a dark red or maroon color, with a slight shadow effect. The 'G' is the largest and most prominent letter, followed by 'o', 'd', 'r', 'e', and 'j'.